

Newman, Mark S.

From: Newman, Mark S.
Sent: Wednesday, November 18, 2015 12:45 PM
To: Fugett, Joy L.
Cc: Kimble, L. Carter
Subject: RE: Report

I would suggest sending reminders to the programs about 3 months before each due date and continue doing so on a monthly basis until the report is in hand. During the last month, send the reminders on a weekly basis. Be sure to copy the Deputy Commissioner over each program in the monthly and weekly reminders so their supervisors will be aware of the timelines as well. Thanks.

Mark S. Newman
405-388-0108
marksn@health.ok.gov

From: Fugett, Joy L.
Sent: Wednesday, November 18, 2015 12:41 PM
To: Newman, Mark S.; Kimble, L. Carter
Subject: FW: Report

This (Alternatives to Abortion) report was due to Pam October 26th. Pam made SEVERAL attempts to get this from Annette prior to today. In the future, how aggressively do you want me to pursue the timeliness of programmatic reports to Pam? Should I intervene on that? Should I let Pam handle all of that before it gets to us? Do you want me to alert one of you at a certain point if she hasn't received it in a timely fashion? It was due to our office on Monday, but Pam can't get it to us (obviously) when she doesn't get it before her own due date. I just want to make sure I'm getting my ducks in a row because Annette (and some others) have programmatic reports coming up in the near future that are much longer than this one and I want to make sure we get them to the capitol on time.

From: Archer, Pam J.
Sent: Wednesday, November 18, 2015 12:30 PM
To: Fugett, Joy L.
Subject: RE: Report

I just called Annette since I had not heard from her. She said she got the numbers she needed for the Alternatives to Abortion legislative report and will put it together and get it to me this afternoon. She said it is just 2 pages long. You might just alert Mark and Kimble that it is coming, but will get to them a bit late. Thanks!

From: Fugett, Joy L.
Sent: Tuesday, November 17, 2015 9:58 AM
To: Archer, Pam J.
Subject: Report

Any word on this yet?